



THE SCHOOL DISTRICT OF PHILADELPHIA

Anna B. Day School **Parent and Family Engagement Policy**

School Year 2025-2026
Revision Date: April 10, 2025

In support of strengthening student academic achievement, Anna B. Day School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

Anna B. Day School agrees to implement the following requirements as outlined by Section 1116:

Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).

- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

Section A: JOINTLY DEVELOPED

Anna B. Day School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

Parents will have the opportunity to provide feedback on the creation of the parent policy during the Spring Title I meeting. The Spring Title I meeting was held on April 10, 2025

Section B: ANNUAL TITLE I MEETING

Anna B. Day School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

The Annual Title I meeting will be held in the Fall during our Back to School Night. All parents will be invited to obtain information about the Title I program, the parents' requirements, curriculum, the schoolwide plan, and the school parent and family engagement policy.

Section C: COMMUNICATIONS

Anna B. Day School will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- 1) *Distribute copies of the Parent and Family Engagement Policy and School Compact to all parents in the fall. Also, copies will be available in the main office.*
- 2) *Provide letters to parents and families in various languages based on the information in the Student Information System (SIS).*
- 3) *Provide information on the school's website.*
- 4) *Send information via an email blast.*
- 5) *Inform families about Parent and Family Portal.*
- 6) *Parent and Family Engagement Policy and School Compact will be distributed to all parents the fall and posted on our school's website.*
- 7) *Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents understand.*

Section D: SCHOOL-PARENT COMPACT

Anna B. Day School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

Parents will be invited to the Spring Title I meeting to review and give feedback regarding the creation of the school compact and revise as necessary based on feedback from parents, families, and staff. This will be completed during the Annual Title I spring meeting. Monthly SAC meetings will enable parents to provide feedback on a monthly basis if needed. The Spring Title I meeting took place on April 10, 2025

Section E: RESERVATION OF FUNDS

If applicable, Anna B. Day School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

During the Winter Title I Meeting, parents will have the opportunity to review the current school budget and begin to have discussions about resources for parents (1% used for parent engagement). This year's Winter Title I Meeting was held on December 18, 2024.

Section F: COORDINATION OF SERVICES

Anna B. Day School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- *Principal or designee will attend the monthly Head Start parent meetings.*
- *Spring Open House for neighborhood preschoolers.*
- *Head Start teachers, students and parents are invited to attend various assembly programs (i.e., Eating Healthy, Holiday Program, Black History Program).*
- *Faith-based Partnership with True Light Fellowship Church and Dare to Imagine Church: School supply drive and tutoring services. Partnership with Alpha Kappa Alpha Sorority Inc.: Distributing healthy snacks.*
- *Parent Resource Desk - Information from the FACE office, health and dental care pamphlets...*

Section G: BUILDING CAPACITY OF PARENTS

Anna B. Day School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - The challenging State's academic standards
 - The State and local academic assessments including alternate assessments
 - The requirements of Title I, Part A
 - How to monitor their child's progress
 - How to work with educators to improve the achievement of their child

Parent workshops are held throughout the year on the following topics: Literacy and Math instruction, Parent Portal, and student attendance. During report card conferences, which are held three times a year, parents are shown how to monitor their child's progress. Interim reports are also sent home three times a year. At the Annual meeting, held in the fall, parents are given information about the requirements of Title I, Part A, as well as the State's academic standards and assessments, how to work with educators and monitor student progress, and information about the school curriculum and academic programs.

Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology.

Section H: BUILDING CAPACITY OF SCHOOL STAFF

Anna B. Day School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- *Teachers distribute surveys to parents/guardians at the November report card conferences.*
- *In the fall, the Principal and/or Assistant Principal will provide professional development training to teachers and staff on how provide effective communication with parents. Also, the parent/guardian survey data results will be discuss next. Teachers will formulate next steps to meet parent's expectations and needs.*

Anna B. Day School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- *Hosting and coordinating Literacy/Math event and other workshops*
- *Hosting Title I meetings in the fall, winter and spring*
- *School District website and Parent and Family Portal Training*
- *Hosting and coordinating Volunteer Orientation*
- *Monthly SAC Meetings*
- *Report Card Conferences*

Principal's Signature

Karen A. White

Date Signed

May 16, 2025

Karen A. White 8/13/25